

On Monday, March 9, 2020 at 5:00 p.m., the City of Wauchula Commission met for its regular meeting in the Commission Chambers at 225 East Main Street, Suite 105, Wauchula.

**Nadaskay called the workshop to order.**

Commissioners present were Mayor Pro-Tem Neda Cobb, Russell Smith, Mayor Keith Nadaskay and Gary Smith. Commissioner Kenneth Lambert was absent.

Also present were City Manager Terry Atchley, Assistant City Manager Olivia Minshew, City Attorney Jason Searle, Finance Director Sandee Braxton, Community Redevelopment Agency Director Jessica Newman, Police Lieutenant Matthew Whatley and City Clerk Holly Smith.

**Nadaskay declared a quorum.**

**Approval of Agenda with Add-on**

G. Smith motioned to approve the agenda with the add-on, seconded by Cobb.

With no discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

**Approval of Minutes for the February 3, 2020 Workshop, the February 10, 2020 Meeting and the February 24<sup>th</sup> Special Meeting**

Cobb motioned to approve all minutes as presented, seconded by G. Smith.

With no discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

**City Manager/Non-Consent**

**Announce Power Cost Adjustment**

Atchley announced the PCA for March should be \$0.009, the same as the prior month.

The tax-exempt portion should be \$0.0180, the same as the prior month.

**Approval of Bid Recommendation for RFP 20-01 Reconstruction of Section A of the Electric Substation**

Minshew addressed the Commission and explained only one response was received and the amount was more than double the original cost estimate. Minshew stated after speaking with the electrical consultant we have decided it was in the best interest to reboot and separately procure the engineering and construction for this project instead of a together design-build project. Staff's recommendation was for City Commission to reject the one bid received.

Cobb motioned to approve staff's recommendation rejecting the one bid received, seconded by R. Smith.

With no discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

**Agenda add-on – Approval of Resolution 2020-04 – Updating the City of Wauchula's Procurement Policy**

Minshew addressed the Commission and explained Resolution 2020-04. Minshew stated the policy was adopted in 2013 and had been updated twice since then and there had been a few amendments which were to the RFQ and the cooperative purchasing sections.

G. Smith motioned to approve Resolution 2020-04, seconded by Cobb.

With no discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

**Approval of FMPA Cooperative Purchasing for Engineering Services**

Minshew addressed the Commission and explained the FMPA Cooperative Purchasing for Engineering Services. Minshew stated we had reached out to FMPA and they had already completed the competitive solicitation process following the Consultants Competitive Negotiation Act (CCNA) and would like to

piggyback off the contract they have. Mike McCleary and Carl Turner from FMPA were present to answer any questions.

Carl Turner – FMPA Engineering Services Director

Turner explained the selection process with the CCNA process.

R. Smith motioned to approve the FMPA Cooperative Purchasing for Engineering Services, seconded by Cobb.

With no discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

#### **Approval of Memorandum of Understanding with GB Global**

Minshew addressed the Commission and explained GB Global had come before them in December and was bringing back the memorandum of understanding for approval.

G. Smith motioned to approve the memorandum of understanding with GB Global, seconded by Cobb.

With no discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

#### **Approval of Invitation to Bid - Transformer**

Minshew addressed the Commission and explained the changes that had been made from the workshop was testing of the transformer be done at the manufacturing site and when delivered and manufactured in the USA.

G. Smith motioned to approve the invitation to bid for transformer, seconded by Cobb.

With no discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

#### **Approval of Invitation to Bid – Circuit Switchers**

Minshew addressed the Commission and explained no changes were made from the workshop and if changes are made it would come back before them for approval.

Cobb motioned to approve the invitation to bid for transformer, seconded by G. Smith.

With no discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

#### **Approval of Buy Board National Purchasing Cooperative Interlocal Participation Agreement**

Minshew addressed the Commission and explained no changes were made from the workshop.

R. Smith motioned to approve the Buy Board National Purchasing Cooperative Interlocal Participation Agreement, seconded by Cobb.

With no discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

#### **Approval of Chamber of Commerce Special Event Application**

Minshew addressed the Commission and explained no changes were made from the workshop.

Cobb motioned to approve the Chamber of Commerce Special Event Application, seconded by G. Smith.

With no discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

#### **Approval of Resolution 2020-03 – FDOT Supplemental JPA AWOS**

Minshew addressed the Commission and explained Resolution 2020-03. Minshew stated due to a delay with FAA, they have asked us to finish design of AWOS and design the taxiway rehab project and bid both projects together under one construction contract. Minshew noted that creates a problem with FDOT because their grant agreement was about to expire. Minshew stated instead of getting a grant extension

for time FDOT has asked we close this grant out at the end of design and amend the agreement and is funding the \$25,000 for design at one hundred percent.

Cobb motioned to approve Resolution 2020-03, seconded by R. Smith.

With no discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

## **NADASKAY RECESSED THE COMMISSION MEETING AND CALLED TO ORDER THE GENERAL PENSION BOARD MEETING**

### **Approval of December 9, 2019 minutes**

Cobb motioned to approve the minutes of December 9, 2019, seconded by G. Smith.

With no further discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

### **Request approval of the 2<sup>nd</sup> Quarter Reports & Earnings for the General Pension and the OPEB**

Braxton presented the Financial Reports for the 1<sup>st</sup> Quarter of the 2019/2020 fiscal year for the General Pension and the OPEB. Cobb motioned to approve General Pension and OPEB Financial Reports of the 2<sup>nd</sup> Quarter as presented, seconded by G. Smith. With no other discussion, Nadaskay called for all in favor, all responded aye. For those opposed like sign, no response. Motion carried.

### **Request approval Summary Plan Description**

Braxton presented the Summary Plan Description to the Board. G. Smith motioned to approve the summary plan description, seconded by Cobb. With no other discussion, Nadaskay called for all in favor, all responded aye. For those opposed like sign, no response. Motion carried.

### **Request approval of the Detailed Expense Report for 2019**

Braxton presented the Detailed Expense Report for 2019 to the Board. G. Smith motioned to approve the detailed expense report for 2019, seconded by Cobb. With no other discussion, Nadaskay called for all in favor, all responded aye. For those opposed like sign, no response. Motion carried.

## **NADASKAY ADJOURNED THE GENERAL PENSION BOARD MEETING AND RECONVENED THE COMMISSION MEETING**

### **Approval of the General Pension Board's actions**

Cobb motioned to approve the actions of the General Pension Board, seconded by G. Smith.

With no discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

## **COMMENTS FROM CITY ATTORNEY, COMMISSIONERS, OTHER ELECTED OFFICIALS AND CITIZENS**

Cobb gave brief committee updates.

Atchley noted Cindy Rodriguez with SWFMD was in attendance.

G. Smith mentioned possible parking issues on Main Street and at Heritage Park once the Cobb building is completed. Atchley noted this would be a workshop item in the near future.

**Nadaskay then recessed the Commission Meeting and called to order the meeting of the CRA Board of Directors**

**Approval of CRA Minutes from the January 6, 2020 Workshop and January 13, 2020 Meeting**

G. Smith motioned to approve all minutes as presented, seconded by Cobb.

With no discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

**Approval of Lawn Care and Landscape Award Recommendation**

Cobb motioned to approve the Lawn Care and Landscape award recommendation to Krause Services, seconded by R. Smith.

With no discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

**Approval of In-Fill Housing Award Recommendation**

G. Smith motioned to approve the In-Fill Housing award recommendation to Top Notch, seconded by Cobb.

With no discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

**Approval of RFQ – Engineering Continuing Services**

Cobb motioned to approve the RFQ for Engineering Continuing Services, seconded by G. Smith.

With no discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

**Approval of RFQ – Planning Continuing Services**

G. Smith motioned to approve the RFQ for Planning Continuing Services, seconded by Cobb.

With no discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

**With no further business to discuss, Nadaskay adjourned the meeting of the CRA Board of Directors and reconvened the Commission Meeting**

**Approval of the CRA Board's Actions**

Cobb motioned to approve the actions of the CRA Board, seconded R. Smith.

With no other discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

**REMINDERS:**

April 6, 2020 @ 5:00PM – City Commission Workshop

April 13, 2020 @ 6:00PM - City Commission Meeting

**With no further business to discuss, Nadaskay adjourned the Commission Workshop at 5:44 p.m.**

---

Mayor Richard K. Nadaskay Jr.

---

City Clerk Holly Smith