

On Monday, March 8, 2021 at 6:00 p.m., the City of Wauchula Commission met for its regular meeting.

**Nadaskay called the meeting to order.**

Commissioner's present were Mayor Pro-Tem Neda Cobb, Russell Smith, Mayor Keith Nadaskay, Sherri Albritton and Gary Smith.

Also present were City Manager Terry Atchley, Deputy City Manager Olivia Minshew, Assistant City Manager/Finance Director Sandee Braxton, Assistant City Manager/Police Chief John Eason, Community Development Director Kyle Long, Community Redevelopment Director Jessica Newman, City Attorney Kristie Hatcher-Bolin, Communication Coordinator Cheyenne Pohl, Director of Project Management and Procurement Ward Grimes and City Clerk Holly Smith.

**Nadaskay declared a quorum.**

**Approval of Agenda**

Albritton motioned to approve the agenda, seconded by Cobb.

With no discussion, Nadaskay asked for all in favor, all responded aye.

Motion carried.

**Approval of Minutes for the February 1, 2021 Workshop and February 8, 2021 Meeting**

G. Smith motioned to approve all minutes as presented, seconded by Albritton.

With no discussion, Nadaskay asked for all in favor, all responded aye.

Motion carried.

This meeting is also being held virtually.

All virtual attendees will be muted upon entry to the meeting. If you wish to participate during public comment, please raise your hand and you will be unmuted.

- To raise your hand from a computer, select "Participants" then select "Raise Hand"
- To raise your hand from a smart device, select "Participants", then select yourself, then select "Raise Hand"

To raise your hand by phone press \* 9

**ORDINANCES/PUBLIC HEARINGS**

**Ordinances/Public Hearings**

**Ordinance 2021-02 – Public Hearing – 2<sup>nd</sup> Reading – Future Land Use Map Amendment of 1.73 Acres Hardee Crossings Development Hwy 17N and Stenstrom**

Nadaskay announced the Public Hearing and asked anyone who wished to speak to identify themselves for the record and address the Commission.

Hearing no comment from the public, Nadaskay closed the Public Hearing.

Attorney Bolin read Ordinance 2021-02 by title only.

G. Smith motioned to approve Ordinance 2021-02, seconded by Cobb.

With no further discussion, Nadaskay called for a roll call vote, all responded aye.

For those opposed like sign, no response. Motion carried.

**Ordinance 2021-03 – Public Hearing – 2<sup>nd</sup> Reading – Rezone of 1.73 Acres Hardee Crossings Development Hwy 17N and Stenstrom**

Nadaskay announced the Public Hearing and asked anyone who wished to speak to identify themselves for the record and address the Commission.

Hearing no comment from the public, Nadaskay closed the Public Hearing.

Attorney Bolin read Ordinance 2021-03 by title only.

Cobb motioned to approve Ordinance 2021-03, seconded by Albritton.

With no further discussion, Nadaskay called for a roll call vote, all responded aye.

For those opposed like sign, no response. Motion carried.

#### **Ordinance 2021-06 – 1<sup>st</sup> Reading – Amending Code of Ordinances Chapter 19 Traffic**

Attorney Bolin read Ordinance 2021-06 by title only.

Albritton motioned to approve Ordinance 2021-06, seconded by Cobb.

Albritton asked if the discrepancies had been corrected from the workshop presentation. Long stated they had been corrected. Albritton stated she did not have many questions regarding Ordinance 2021-06 because it was discussed at the workshop.

With no further discussion, Nadaskay called for a roll call vote, all responded aye.

For those opposed like sign, no response. Motion carried.

#### **Public Comment – Non-Agenda Items**

No public comment

### **NADASKAY RECESSED THE COMMISSION MEETING AND CALLED TO ORDER THE GENERAL PENSION BOARD MEETING**

#### **Approval of December 14, 2020 minutes**

Cobb motioned to approve the minutes of December 14, 2020, seconded by G. Smith.

With no further discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

#### **Request approval of the Quarterly Reports & Earnings for the General Pension and the OPEB**

Braxton discussed the quarterly reports and earnings for the General Pension and OPEB. G. Smith motioned to approve General Pension and OPEB Financial Reports of the 2<sup>nd</sup> quarter as presented, seconded by Albritton. Albritton asked how the funds were invested. Brief discussion was had on that. With no further discussion, Nadaskay called for all in favor, all responded aye. For those opposed like sign, no response. Motion carried.

#### **Approval of General Pension Valuation**

Braxton presented the General Fund Valuation. Braxton stated the expected rate of return was 7%.

Braxton discussed the required contribution rate for next year was 4.65 which was a small decrease from the current year. Braxton noted the fund was in great shape. Albritton motioned to approve the General Pension valuation and the expected rate of return of 7%, seconded by Cobb. With no further discussion, Nadaskay called for all in favor, all responded aye. For those opposed like sign, no response. Motion carried.

#### **Approval of OPEB Valuation**

Braxton presented the OPEB Valuation. Braxton stated the actuary changed the discount rate from 3.86% to 2.47% and that small 1.39% change in the discount rate increased the OPEB liability by \$1.4 million.

Albritton asked why the change. Braxton replied she was unsure. G. Smith motioned to authorize the

OPEB valuation, seconded by Cobb. With no further discussion, Nadaskay called for all in favor, all responded aye. For those opposed like sign, no response. Motion carried.

## **NADASKAY ADJOURNED THE GENERAL PENSION BOARD MEETING AND RECONVENED THE COMMISSION MEETING**

### **Approval of the General Pension Board's actions**

Albritton motioned to approve the actions of the General Pension Board, seconded by Cobb. With no discussion, Nadaskay called for all in favor, all responded aye.

### **City Manager/Non-Consent**

#### **Announce Power Cost Adjustment**

Atchley announced the PCA for March should be \$0.013, an increase from the prior month. The tax-exempt portion should be \$0.016, the same as the prior month. Braxton addressed the Commission and explained the City's electrical consultant Bill Herrington had informed us the cost of natural gas had increased due to the snow storm in Texas and the increase would be reflexed in the future power cost adjustments. Braxton noted customers could see an increase in the electric portion of their utility bill. G. Smith how long would this last. Braxton replied the cost had went back down but the increase would be reflected in the April billing. The Commission expressed their concern about the effect this would have on the residents and asked if the increase was substantial could it be spread out over a few months to lessen the burden. Braxton stated she would ask Herrington.

#### **Proclamation 2021-01 – Purple Heart City**

Douglas Tait, representing the Military Order of the Purple Heart the Sebring Chapter attended the meeting via Zoom.

Tait addressed the Commission and explained the Proclamation.

Minshew read Proclamation 2021-01 aloud.

Albritton motioned to approve Proclamation 2021-01, seconded by Cobb.

With no further discussion, Nadaskay asked for all in favor, all responded aye.

Motion carried.

#### **Resolution 2021-02 – Law Enforcement Trust Fund- Body Cameras**

Eason addressed the Commission and explained Resolution 2021-02

g. Smith motioned to approve Resolution 021-02, seconded by Albritton.

With no further discussion, Nadaskay asked for all in favor, all responded aye.

Motion carried.

#### **FDOT Lane Repurposing Study**

FDOT Staff – Vitor Suguri – attended virtual

Sam Schwartz Staff – Jeff Trim, Tim Noordewier – attended virtual

Renaissance Planning Group Staff – Frank Kalpakis, Amanda Chornoby – attended virtual

Vitor Suguri addressed the Commission and explained public involvement with the project. Suguri explained the lane repurposing study was a good way to reach out to a community to find out if there were any improvements that need to be met or issues that needed to be addressed. Suguri stated resurfacing projects come around about every 15 to 20 years.

Jeff Trim addressed the Commission and gave a project introduction, project schedule, preliminary information, stakeholder input and the next steps with the project. Trim stated the US 17 (SR 35)

resurfacing was planned to start in fiscal year 2024 on the southbound lanes and fiscal year 2025 on the northbound lanes. Trim noted the project would begin at Bell Street and would continue to the Peace River RV/Camping Resort. Trim discussed the traffic count. Trim stated they would be back before the Commission in May 2021 for an update.

Albritton asked based off the data collect are you suggesting only one lane was needed. Trim replied based on the data received if there were no traffic signals then only one lane would be needed. Trim stated a projected traffic analysis would be done to predict traffic volume to the year 2045. Trim explained how the traffic volume data was collected. G. Smith questioned having on-street parking on Highway 17 and the dangers associated with it. Trim stated with on-street we look at slowing the speed of traffic and have signage indicting on-street parking. R. Smith asked crash totals at certain intersections. Trim stated more analysis was still being done. Cobb explained the issue at the Main and Highway 17 red light by Wauchula State Bank. Albritton asked if they needed anything from the Commission. Suguri stated they were open minded to other opportunities for the future.

### **Surplus Vehicles**

Eason addressed the Commission and explained the request to surplus certain vehicles.

R. Smith motioned to approve the surplus of the vehicles, seconded by Cobb.

G. Smith asked if we would consider running them through an auction to see what we would get. Eason stated we had never used an auction and was not certain if they would bring any more money. Atchley stated we have never been down that path but could try one of the two white chargers but ask legal council for the legal process on how to dispose of them. G. Smith stated he felt the vehicles would bring more money at an auction. Eason stated these vehicles were being used as trades. Atchley suggested using these vehicles as trade-in now and consider auctioning in the future.

With no discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

### **Discuss Moving to a Cloud-Based Solution for Financial Module**

Braxton discussed moving to a cloud-based solution with Incode. Some discussion was had on pricing and the budget. The consensus of the Commission was to moved forward.

Atchley introduced Cheyenne Pohl, Communication Coordinator to the Commission.

## **CITY MANAGER, CONSENT AGENDA**

### **Fund Balance Policy**

#### **IDA Grant Administrative Contract**

G. Smith motioned to approve the Consent Agenda as presented, seconded by Cobb.

With no discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

## **COMMENTS FROM CITY ATTORNEY, COMMISSIONERS, OTHER ELECTED OFFICALS AND CITIZENS**

Cobb gave updates on CFRPC and the Ridge League of Cities.

Nadaskay and Cobb discussed an animal complaint about stray cats they received from a citizen. Eason stated he would look further into the matter.

**Nadaskay then recessed the Commission Meeting and called to order the meeting of the CRA Board of Directors**

**Approval of CRA Minutes from the January 11, 2021 Meeting**

Cobb motioned to approve all minutes as presented, seconded by G. Smith.

With no discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

**Approval of the Lawn Care Extension**

Newman addressed the Board and explained the request to extend the lawn care contract with Krause Grove Service for an additional year. Nadaskay asked Newman if she was happy with their service.

Newman replied yes.

G. Smith motioned to approve the lawn care extension for an additional year, seconded by Cobb.

With no discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

**Discuss In-Fill Housing**

Newman addressed the Board and explained 30 packets had been picked up but no one with moderate income qualified for the house. Newman asked the Board if they would consider lowering the price to \$165,000 and still offer the \$20,000 grant at closing. Nadaskay asked how long had the price been at \$180,000. Newman replied since December 2020.

G. Smith motioned to reduce the price of the house to \$165,000, seconded by Albritton.

With no discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

Newman gave updates on Main Street Wauchula events.

**With no further business to discuss, Nadaskay adjourned the meeting of the CRA Board of Directors and reconvened the Commission Meeting**

**Approval of the CRA Board's Actions**

Cobb motioned to approve the actions of the CRA Board, seconded Albritton.

With no other discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

**With no further business to discuss, Nadaskay adjourned the Commission Workshop at 8:19 p.m.**

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Mayor Richard K. Nadaskay Jr.

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City Clerk Holly Smith