

On Monday, March 4, 2019 at 5:00 p.m., the City of Wauchula Commission met for its regular scheduled workshop in the Commission Chambers at 225 East Main Street, Suite 105, Wauchula.

**Nadaskay called the workshop to order.**

Commissioners present were Mayor Pro-Tem Neda Cobb, Mayor Keith Nadaskay, Kenneth Lambert and Gary Smith. Commissioner Russell Smith was absent.

Also present were City Manager Terry Atchley, Assistant City Manager Olivia Minshew, City Attorney Thomas Cloud, Finance Director Sandee Braxton, Police Chief John Eason, Community Redevelopment Agency Director Jessica Newman, Code Enforcement Officer Raina Bergens and City Clerk Holly Smith.

Atchley gave a brief update on the water main break.

**Code Enforcement Update**

Atchley explained to the Commission that once a quarter the Code Enforcement Officer would be coming before them to give a brief overview of all the activities that have taken place from a code enforcement perspective. Bergens presented the code enforcement activity from 2018 to the Commission. Bergens explained the number of cases that had been opened and closed for minimum maintenance, lot maintenance, nuisance accumulation (inoperable vehicles), temporary lights (Christmas Lights), 911 numbers, and commercial vehicles. Bergens stated we have started enforcing properties with excessive yard debris, which is anything greater than two cubic feet. Bergens explained that courtesy notices are being sent to those property owners who have more than two cubic feet of yard debris by the curb and the notice explains the ordinance. Bergens discussed liens and foreclosures. Lambert asked if there was a designated area for commercial vehicle parking. Atchley and Bergens stated the City did not have property for commercial vehicles to park on. Atchley stated the City is very proactive and explained how much time Bergens spends working and helping the residents.

**Pavement Management Proposal**

Minshew addressed the Commission and presented the pavement evaluation proposal drafted by Kimley-Horn. Minshew stated during the budget workshop \$100,000 was earmarked from contingency to start working towards road and street improvements. Minshew added this is the first step. Minshew stated we had reached out to Hardee County to see if we could piggy-back on their Professional Engineering Services contract with Kimley-Horn which has a broader scope than what our current continuing service contract has. Minshew stated Hardee County agreed to allow us to piggy-back off their contract. Minshew explained the process would inventory, evaluate and allow us to prioritize the need for improvements of our roadways. Minshew stated the cost will be \$39,500.

**Special Event Application – Hardee County Chamber**

Eason addressed the Commission and explained the special event application from the Hardee County Chamber of Commerce.

**Recommendation for RFP 19-02 Cleaning Services**

Smith addressed the Commission and explained staff's recommendation for RFP 19-02 Cleaning Services. Smith stated staff's recommendation was Thor Property Maintenance.

**Pole Inspection Recap**

Minshew addressed the Commission and gave an overview of the pole inspection for the electric distribution system. Minshew stated 2,980 poles were inspected of those 246 were deemed rejects. Minshew stated all the reject poles should be replaced within two years.

**With no further business to discuss, Nadaskay closed the Commission Workshop and Opened the CRA Workshop**

**Utilitech Contract Expiration**

Newman informed the Board that they had given an extension on August 13, 2018 for six months. Newman added the extension expired on March 1, 2019. Kirk Thompson addressed the Board and discussed the challenges they had faced with accessibility and fire with the second floor. Thompson stated they had spoken with the City and the County regarding easements for the support poles for the balcony. The final plans should be signed and finalized tomorrow and they will be submitted back to Hardee County Building & Zoning. Newman asked if there was a new time frame for completion. Thompson could not give a specific date. Lambert stated about six months. Atchley thanked Utilitech for the dedication in rehabilitating an old building. Nadaskay stated we are looking at six months, do we need to worry about crossing over into the new fiscal year. Brief discussion was had on the time frame. Atchley recommended keeping it in the current fiscal year. Nadaskay recommended September 1, 2019.

**Palmetto 8**

Newman addressed the Board and stated Palmetto 8 was also given an extension until March 1, 2019. Jorge Ortiz gave an update on the project. Ortiz stated modifications were made to the plans and had been submitted for approval. Ortiz stated the time frame was approximately 3 to 4 months. Lambert and Nadaskay suggested remaining consistent with both extensions being September 1, 2019.

**Cobb Project**

Newman gave the update from Darryl Kinchen on the Cobb Project. The targeted scheduled completion date was still May 31, 2019.

Atchley gave an update on the Legislative Session.

**With no further business to discuss, Nadaskay adjourned the Workshop at 5:46 p.m.**

---

Mayor Richard K. Nadaskay, Jr.

---

City Clerk Holly Smith