

On Monday, March 2, 2020 at 5:00 p.m., the City of Wauchula Commission met for its regular scheduled workshop in the Commission Chambers at 225 East Main Street, Suite 105, Wauchula.

**Nadaskay called the workshop to order.**

Commissioners present were Mayor Pro-Tem Neda Cobb, Russell Smith, Mayor Keith Nadaskay and Gary Smith. Commissioner Kenneth Lambert was absent.

Also present were City Manager Terry Atchley, Assistant City Manager Olivia Minshew, Police Chief John Eason, Community Redevelopment Agency Director Jessica Newman, City Attorney Thomas Cloud, Director of Support Services & Internal Auditing James Braddock and City Clerk Holly Smith.

**Invitation to Bid - Transformer**

Minshew explained the invitation to bid for the transformer being replaced at the substation. Minshew noted the transformer was approximately 50 years old. Minshew added we would purchase a circuit switcher along with the transformer. Minshew stated a contractor would be doing the work. Atchley mentioned the names of all who were involved with drafting the bid document.

**Invitation to Bid – Circuit Switchers**

Minshew explained the invitation to bid for the circuit switchers and noted the advertisement might be delayed by a month or two because the circuit switchers do not have to be built like the transformer.

**Special Event Application – Chamber after Hours**

Minshew addressed the Commission and explained the new program the Chamber of Commerce implemented called the Chamber Business after Hours. Minshew stated the City would like to host their second after hour's event and it would be in Heritage Park from 4-6pm on March 12<sup>th</sup>. Eason explained he did not have any issues with the application.

**Buy Board National Purchasing Cooperative Interlocal Participation Agreement**

Minshew addressed the Commission and explained the agreement.

**With no further business to discuss, Nadaskay closed the Commission Workshop and Opened the CRA Workshop**

**Lawn Care and Landscape Award Recommendation**

Newman addressed the Board and explained the Lawn Care and Landscape award recommendation. Newman stated staff's recommendation was to award the bid to Krause. G. Smith asked what was the amount of the bids. Nadaskay asked how Krause scored higher on the fee schedule when they were more than A Cut Above. Minshew noted the mulch price was the deciding factor and explained how it was priced on the two proposals.

**In-Fill Housing Award Recommendation**

Newman addressed the Board and explained the In-Fill Housing award recommendation. Newman noted there were three submittals. Newman stated staff's recommendation was Top Notch Construction. G. Smith asked the square footage of the house. Newman stated the house would be 3 bedroom, 2bath with 1,465 sq. ft. living space and a 296 sq. ft. garage. Nadaskay asked if a contract would be ready at next week's meeting. Newman replied yes, she was working with Cloud to finalize it.

**RFQ – Engineering Continuing Services**

Newman addressed the Board and explained the RFQ for engineering services and stated it was the same as the previous one with only date changes.

**RFQ – Planning Continuing Services**

Newman addressed the Board and explained the RFQ for planning services and stated it was the same as the previous one with only date changes.

**Main Street Wauchula Updates**

Newman gave the Main Street Wauchula updates.

Newman gave an update on Crews Park phase 1. Newman explained that Crews Park and Peace River Park were divided into five phases. Newman stated there was a Recreational Trails Grant that was allocated for phase 4. Newman added the City was currently 15<sup>th</sup> with the FRDAP Grant which would cover phase 5 and would not know until funding comes down if we made the cut. Newman stated a recreational grant had been submitted to the EDA and if get what we requested it would cover all five phases. Newman noted a recreational grant had been submitted to the EDA for construction documents for Farr Field.

**CRA Project Updates**

Newman gave the Board updates on the project. Atchley confirmed all three projects were making progress.

**With no further business to discuss, Nadaskay adjourned the Workshop at 5:37 p.m.**

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Mayor Richard K. Nadaskay, Jr.

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City Clerk Holly Smith