

On Monday, June 8, 2020 at 6:00 p.m., the City of Wauchula Commission met for its regular meeting, virtually.

Nadaskay called the meeting to order.

Commissioners present were Mayor Pro-Tem Neda Cobb, Russell Smith, Mayor Keith Nadaskay, Sherri Albritton and Gary Smith.

Also present were City Manager Terry Atchley, Assistant City Manager Olivia Minshew, Finance Director Sandee Braxton, Police Lieutenant Matthew Whatley, Community Development Coordinator Kyle Long and City Clerk Holly Smith. City Attorney Thomas Cloud attended the meeting virtually.

Nadaskay declared a quorum.

Approval of Agenda

Cobb motioned to approve the agenda, seconded by Albritton.

With no discussion, Nadaskay asked for a roll call vote, all responded aye.

Motion carried.

Approval of Minutes for the May 4, 2020 Workshop and May 11, 2020 Meeting

G. Smith motioned to approve all minutes as presented, seconded by Cobb.

With no discussion, Nadaskay asked for a roll call vote, all responded aye.

Motion carried.

This June 8, 2020 meeting of the City Commission of the City of Wauchula is being held virtually pursuant to Executive Order No. 20-69, issued by the Office of Governor Ron Desantis on March 20, 2020 and extended by Executive Order 20-139 on June 5, 2020.

We have a few reminders that will help our meeting run as smooth as possible:

- Please silence all cell phones or other noise-making devices and make sure you are in a quiet room.
- The material for each item on the agenda is available during business hours at the city clerk's office.
- If you wish to address the City Commission, the member of the public must first state his or her name and address.

All attendees will be muted upon entry to the meeting. If you wish to participate during public comment, please raise your hand and you will be unmuted.

- To raise your hand from a computer, select "Participants" then select "Raise Hand"
- To raise your hand from a smart device, select "Participants", then select yourself, then select "Raise Hand"

To raise your hand by phone press * 9

Ordinances/Public Hearings

Ordinance 2020-02 – Public Hearing - 2nd Reading – Craft and Artisan Production

Nadaskay announced the Public Hearing and asked for anyone who wished to speak to address the Commission.

With no comments from the public, Nadaskay closed the Public Hearing.

Cloud read Ordinance 2020-02 by title only.

Albritton motioned to approve Ordinance 2020-02, seconded by R. Smith.

With no discussion, Nadaskay asked for a roll call vote, all responded aye.

Motion carried.

City Manager/Non-Consent

Announce Power Cost Adjustment

Atchley announced the PCA for June should be \$0.013, an increase from the prior month.

The tax-exempt portion should be \$0.0160, the same as the prior month.

Audit Presentation

Atchley addressed the Commission and explained the Audit Committee had met virtually at 4:00pm with CS&L and was given a comprehensive presentation of the annual audit.

Randy Dillingham with Christopher, Smith, Leonard, Bristow & Stanell, CPA's, along with Jeff Gerhard and Carlos Lopez reviewed the most recent audit of the City of Wauchula. Dillingham stated they would be giving a high summary and an overview of the financial statement. Some of the high points of the presentation:

Financial:

- General Fund balance was in good financial position.

- Proprietary Fund balance - Utility, Airport and Sanitation Funds – The Proprietary Fund was in good financial position.

- Fiduciary Fund balance – Police, General Employee Pension and the OPEB - Pension Plan was in good financial position.

- Cash was in secured depositories.

- Federal single audit was conducted and no issues were found from a compliance standpoint.

Internal Controls:

- Did not find any material weaknesses in your internal controls

- Did not find any noncompliance with laws, rules and regulations

- Did not find any material weakness when testing the state single Audit

Management Letter:

- Nothing identified except annual requirements.

Independent Accountant's Report on Investment Compliance:

Report attests that the City of Wauchula was in compliance with Florida Statutes regarding its investment of public funds. This was a clean opinion and the City was in compliance with Florida Statutes within FY18-19.

Dillingham stated just to summarize you have a clean audit opinion and there were no internal control deficiencies, no compliance findings noted and the City is in good financial position.

Cobb motioned to approve the audit as presented, seconded by R. Smith.

R. Smith had a few comments regarding fund balances and expressed he was pleased with the General Funds balance.

Albritton had questions regarding statutory fund balance requirements. Dillingham stated there were none and the recommendation was 25%. Albritton also asked questions regarding contingency funds.

The Commission commended City staff on a job well done.

With no further discussion, Nadaskay asked for a roll call vote, all responded aye.

Motion carried.

Approval of Special Event Application

Sandee Braxton and Jessica Skitka Turner addressed the Commission and explained the two special event applications were for July 18th. One application was to close the alley on George Burris and the other application was for Heritage Park. Weather would be the deciding factor on which location to use. Turner was also requesting approval to serve alcohol. Atchley stated the City did not have any concerns.

G. Smith motioned to approve the special event applications, seconded by Albritton.

With no further discussion, Nadaskay asked for a roll call vote, all responded aye.

Motion carried.

Approval of the Bid Award Recommendation for the Circuit Switcher

Minshew addressed the Commission and explained the bid award for the circuit switcher. Minshew noted four proposals were received. Minshew stated staff recommended the bid be awarded to Siemens in the amount of \$34,680.

G. Smith motioned to approve the bid award recommendation for the circuit switcher, seconded by Cobb.

With no discussion, Nadaskay asked for a roll call vote, all responded aye.

Motion carried.

Acceptance of the FAA Cares Act Grant Award

Minshew addressed the Commission and explained the Care Act Grant. Minshew noted the City was awarded \$30,000 from FAA and we have four years to spend the money and can be used on any expenses that are normal operating expenses.

R. Smith motioned to accept the grant and authorize City Manager Terry Atchley to sign the grant, seconded by Cobb.

R. Smith asked Minshew if the money could be spent anyway, we wanted to. Minshew stated yes on operating expense and explained the time frame to use it. Cloud commented it was free money.

With no further discussion, Nadaskay asked for a roll call vote, all responded aye.

Motion carried.

Approval of Resolution 2020-10 – Request for funds from the Law Enforcement Trust Money Market

Whatley explained Resolution 2020-10.

Albritton motioned to approve Resolution 2020-10, seconded by G. Smith.

With no discussion, Nadaskay asked for a roll call vote, all responded aye.

Motion carried.

COMMENTS FROM CITY ATTORNEY, COMMISSIONERS, OTHER ELECTED OFFICIALS AND CITIZENS

Atchley asked the Commission to consider going back to in-person meetings. Atchley noted the budget workshop would be July 13th and the meeting would be July 20th.

G. Smith motioned to approve going back to in-person meetings beginning July 13th, seconded by Cobb. Atchley stated social distancing would be practiced.

With no further discussion, Nadaskay asked for a roll call vote, all responded aye.

Motion carried.

Cobb gave updates on CFRPC and the Ridge League of Cities meetings.

No public comment.

With no further business to discuss, Nadaskay adjourned the Commission Workshop at 7:01 p.m.

Mayor Richard K. Nadaskay Jr.

City Clerk Holly Smith