

On Monday, June 13, 2022 at 6:00 p.m., the City of Wauchula Commission met for its regular meeting.

**Nadaskay called the meeting to order.**

Commissioners present were Mayor Pro-Tem Neda Cobb, Russell Smith, Mayor Keith Nadaskay, Commission Gary Smith and Sherri Albritton.

Also, present were City Manager Terry Atchley, Deputy City Manager Olivia Minshew, Assistant City Manager/Finance Director Sandee Braxton, Assistant City Manager/Police Chief John Eason, Director of Project Management and Procurement Ward Grimes, Community Development Director Kyle Long, City Clerk Holly Smith and City Attorney Kristie Hatcher-Bolin.

**Nadaskay declared a quorum.**

**Approval of Agenda w/ Add-On**

Albritton motioned to approve the agenda with add-on, seconded by Cobb.

With no discussion, Nadaskay asked for all in favor, all responded aye.

Motion carried.

**Approval of Minutes from the May 2, 2022 Workshop and the May 9, 2022 Meeting**

Cobb motioned to approve all minutes as presented, seconded by G. Smith.

With no discussion, Nadaskay asked for all in favor, all responded aye.

Motion carried.

This meeting is also being held virtually.

All virtual attendees will be muted upon entry to the meeting. If you wish to participate during public comment, please raise your hand and you will be unmuted.

- To raise your hand from a computer, select "Participants" then select "Raise Hand"
- To raise your hand from a smart device, select "Participants", then select yourself, then select "Raise Hand"

To raise your hand by phone press \* 9

Commission Cobb introduced the new Ridge League of Cities Executive Director Bobby Green. Green addressed the Commission and briefly introduced himself. Green gave an overview of the Ridge League of Cities.

**Audit Presentation**

Randy Dillingham and Jeff Gerhard with Christopher, Smith, Leonard, Bristow & Stanell, CPA's, reviewed the 2020/2021 audit of the City of Wauchula and the CRA. Dillingham stated they would be giving a high summary and an overview of the financial statement. Dillingham noted the audit was an unmodified opinion with no material weakness. Dillingham stated there were no significant changes from the previous year.

Gerhard gave a brief overview of the City's financials.

Financial:

General Fund balance was in good financial position.

Proprietary Fund balance - Utility, Airport and Sanitation Funds – The Proprietary Fund was in good financial position.

Fiduciary Fund balance – Police, General Employee Pension and the OPEB - Pension Plan was in good financial position.

**Internal Controls:**

Did not find any material weaknesses in your internal controls

Did not find any noncompliance with laws, rules and regulations

**Management Letter:**

Nothing identified except annual requirements.

Gerhard stated just to summarize you have a clean audit opinion and there were no internal control deficiencies, no compliance findings noted and the City is in good financial position.

Albritton motioned to approve the audit as presented, seconded by Cobb.

With no further discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

**PUBLIC COMMENT**

Roy Brown – 1521 Lisa Drive, Wauchula

Brown addressed the Commission and asked how he could get the \$20,000 fine reduced. Atchley advised the Commission he had spoken with Code Enforcement Officer Raina Bergens before the meeting and she confirmed the property was compliant as of today. Cobb stated she had noticed the bare wood had been painted but the front porch still needed to be cleaned. Brown stated the current tenant was looking for somewhere else to move. Cobb asked Atchley what the costs and/or expenses had the City incurred with the case. Atchley stated there would be costs involved but he did not know what they were.

**NADASKAY RECESSED THE COMMISSION MEETING AND CALLED TO ORDER THE GENERAL PENSION BOARD MEETING**

**Approval of March 14, 2022 minutes**

Cobb motioned to approve the minutes of March 14, 2022, seconded by G. Smith.

With no further discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

**Quarterly Reports & Earnings for the General Pension and the OPEB**

Braxton discussed the 2<sup>nd</sup> quarterly reports and earnings for the General Pension and OPEB. Braxton stated the 1<sup>st</sup> quarter earnings were good, however the 2<sup>nd</sup> quarter were not and we are about at the break even mark for the year. Braxton noted the 3<sup>rd</sup> quarter did not look promising.

Albritton motioned to approve General Pension and OPEB Financial Reports of the 2<sup>nd</sup> quarter as presented, seconded by G. Smith. With no further discussion, Nadaskay called for all in favor, all responded aye. For those opposed like sign, no response. Motion carried.

**Approval of General Pension Valuation**

Braxton presented the General Fund Valuation. Braxton stated the expected rate of return was 7%.

Braxton discussed the required contribution rate for next year was zero percent. Braxton noted the fund was in great shape and the rate of return last year was 19%. Albritton motioned to approve the General Pension valuation, seconded by Cobb. With no further discussion, Nadaskay called for all in favor, all responded aye. For those opposed like sign, no response. Motion carried.

**Approval of OPEB Valuation**

Braxton presented the OPEB Valuation. Albritton motioned to authorize the OPEB valuation, seconded by G. Smith. With no further discussion, Nadaskay called for all in favor, all responded aye. For those opposed like sign, no response. Motion carried.

**NADASKAY ADJOURNED THE GENERAL PENSION BOARD MEETING AND RECONVENED THE COMMISSION MEETING****Approval of the General Pension Board's actions**

Cobb motioned to approve the actions of the General Pension Board, seconded by Albritton. With no discussion, Nadaskay called for all in favor, all responded aye. Motion carried.

**Commission Pulled from Consent Agenda – Tab 11 – Resolution 2022-16 Variance for 613 N. 9<sup>th</sup> Avenue**

Long addressed the Commission and stated the request for the variance was from Rafael Perez, the property owner. The property owner would like to split the property into two parcels; however, each parcel has to be 50 foot wide. Long explained one parcel would be 50-feet wide and the other would be 49-feet wide. The variance was needed for the 1-foot difference. A neighbor of Perez had come before the Commission asking what Perez was asking for. Once Long explained the request the neighbor did not have any questions.

Albritton motioned to approve Resolution 2022-16, seconded by Cobb.

With no discussion, Nadaskay called for all in favor, all responded aye.

Motion carried

**CITY MANAGER, CONSENT AGENDA WITHOUT TAB 11**

**Resolution 2022-17 – FDOT Public Transportation Grant Agreement – AWOS II**

**Resolution 2022-18 – FDOT Supplemental Grant Agreement #2 – Townsend Street Project**

**Approval to Move the July 5<sup>th</sup> Budget Workshop to July 18<sup>th</sup> at 4PM**

Cobb motioned to approve the Consent Agenda without Tab 11 Resolution 022-16, seconded by G. Smith.

With no discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

**CITY MANAGER/NON-CONSENT****Announce Power Cost Adjustment**

Atchley informed the Commission the price of natural gas continued to increase. Atchley announced the PCA for June should be \$0.039, an increase from the prior month. The tax-exempt portion should be \$0.035, an increase from the prior month.

**Proclamation 2022-01 – First Responder Appreciation Day August 5, 2022**

Tim Staton – 800 N. Cleveland St. Fort Meade

Staton addressed the Commission and asked for them to declare August 5, 2022 as First Responder Appreciation Day. Staton read the Proclamation aloud.

Cobb motioned to approve Proclamation 2022-01, seconded by G. Smith.

With no further discussion, Nadaskay asked for all in favor, all responded aye.

Motion carried.

**Agenda Add-on: Approval to Submit a Joint Grant Application (the City and the Hardee County School Board) to the EDA for the Tennis Courts**

Atchley addressed the Commission and explained the application to the EDA for the \$60,000 grant request for the tennis courts.

Claire Cornell – Hardee County School Board Member

Cornell addressed the Commission and explained the School Board was happy to partner with the City on the tennis court project. Cornell thanked the City of Wauchula for the partnership. Albritton asked about rising costs and would there be enough funds. Cornell felt the project could be completed with the funds. Albritton motioned to approve submitting a joint grant application between the Hardee County School Board and the City of Wauchula to the EDA for the tennis courts, seconded by Cobb.

With no further discussion, Nadaskay asked for all in favor, all responded aye.

Motion carried.

**Appoint Mayor Pro Tem Neda Cobb as the Voting Delegate for the FLC 2022 Annual Conference**

Atchley addressed the Commission and explained the request of appointing Cobb as the voting delegate.

G. Smith motioned to appoint Mayor Pro Tem Neda Cobb as the voting delegate for the FLC 2022 Annual Conference, seconded by Albritton. Albritton thanked Cobb for all she does for the City of Wauchula.

With no further discussion, Nadaskay asked for all in favor, all responded aye.

Motion carried.

**Resolution 2022-19 – Resilient Florida Planning Grant Application**

Minshew addressed the Commission and explained Resolution 2022-19. Minshew stated the application would be for a flood vulnerability assessment. Minshew noted the requested grant amount would be for \$152,280.

G. Smith motioned to approve Resolution 2022-19, seconded by Albritton.

With no further discussion, Nadaskay asked for all in favor, all responded aye.

Motion carried.

**COMMENTS FROM CITY ATTORNEY, COMMISSIONERS, OTHER ELECTED OFFICIALS AND CITIZENS**

Cobb asked when a fence would be constructed around the retention pond on the corner of Townsend Street and Heard Bridge Road. Minshew stated that should be towards the end of the project. Minshew noted the end of August. Minshew asked if the silk fencing was there. Cobb stated partially. Minshew stated she would look into it.

Cobb gave RLC and CFRPC updates.

**With no further business to discuss, Nadaskay adjourned the Commission Workshop at 7:09 p.m.**

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Mayor Richard K. Nadaskay, Jr.

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City Clerk Holly Smith

