On Monday, July 20, 2020 at 6:00 p.m., the City of Wauchula Commission met for its regular meeting in the Commission Chambers at 225 East Main Street, Suite 105, Wauchula.

**Nadaskay called the workshop to order.**

Commissioners present were Mayor Pro-Tem Neda Cobb, Russell Smith, Mayor Keith Nadaskay, Sherri Albritton and Gary Smith.

Also present were City Manager Terry Atchley, Assistant City Manager Olivia Minshew, Finance Director Sandee Braxton, Community Redevelopment Agency Director Jessica Newman, Chief John Eason, Community Development Coordinator Kyle Long and City Clerk Holly Smith. City Attorney Jason Searle attending the meeting virtually.

**Nadaskay declared a quorum.**

**Approval of Agenda**

G. Smith motioned to approve the agenda, seconded by Albritton.

With no discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

**Approval of Minutes for the June 8, 2020 Workshop and the June 29th Special Meeting**

Albritton motioned to approve all minutes as presented, seconded by Cobb.

With no discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

**NADASKAY RECESSED THE COMMISSION MEETING AND CALLED TO ORDER THE GENERAL PENSION BOARD MEETING**

**Approval of**[**March 9, 2020 minutes**](http://cityofwauchula.com/Pages/WauchulaFL_CommissionAgendas/2018/05142018/Tab%205)

Cobb motioned to approve the minutes of March 9, 2020, seconded by G. Smith.

With no further discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

**Request approval of the 3rd Quarter Reports & Earnings for the General Pension and the OPEB**

Braxton presented the Financial Reports for the 2nd Quarter of the 2019/2020 fiscal year for the General Pension and the OPEB. Braxton noted the General Pension had a loss of $3.2 million in the 2nd quarter but had recuperated $1.9 million of the loss in the beginning of the 3rd quarter. Braxton stated the OPEB had lost $60,000 in the 2nd quarter but had gained $46,000 back in the beginning of the 3rd quarter. G. Smith motioned to approve General Pension and OPEB Financial Reports of the 3rd Quarter as presented, seconded by Cobb. With no other discussion, Nadaskay called for all in favor, all responded aye. For those opposed like sign, no response. Motion carried.

**Approve General Pension Actuarial Valuation**

Braxton presented the General Pension Actuarial Valuation. Cobb motioned to approve the General Pension Actuarial Valuation, seconded by Albritton. With no other discussion, Nadaskay called for all in favor, all responded aye. For those opposed like sign, no response. Motion carried.

**Approve OPEB Actuarial Valuation**

Braxton presented the OPEB Actuarial Valuation. G. Smith motioned to approve the OPEB Actuarial Valuation, seconded by Cobb. With no other discussion, Nadaskay called for all in favor, all responded aye. For those opposed like sign, no response. Motion carried.

**NADASKAY ADJOURNED THE GENERAL PENSION BOARD MEETING AND RECONVENED THE COMMISSION MEETING**

**Approval of the General Pension Board’s actions**

Albritton motioned to approve the actions of the General Pension Board, seconded by Cobb.

With no discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

**City Manager/Non-Consent**

**Announce Power Cost Adjustment**

Atchley announced the PCA for July should be $0.0140, an increase from the prior month.

The tax-exempt portion should be $0.0160, the same as the prior month.

**Discuss Urban Agriculture**

Jennifer Codo-Salisbury – Central Florida Regional Planning Council

Codo-Salisbury gave a brief background on the different agricultural uses. She discussed motivations for encouraging urban agriculture. Codo-Salisbury discussed the different agriculture classifications. Codo-Salisbury presented four discussion items. 1. Define urban agriculture 2. Zoning Districts 3. Allow on-site sale of agriculture products 4. Allow non-commercial food production – community gardens.

Atchley addressed the Commission and explained the request from Hardee Fresh for an indoor hydroponics facility at the old hospital site. Albritton asked was this only for C-1 and C-2 zoning and not for residential. Long stated it was primarily for commercial districts. Albritton questioned the disturbance of surrounding neighbors. Atchley stated there were no specifics at this time. R. Smith questioned backyard gardens.

**Proclamation 2020-01 – First Responder Appreciation Day**

Atchley read Proclamation 2020-01 aloud and noted the date was August 7, 2020.

G. Smith motioned to approve Proclamation 2020-01, seconded by Albritton.

With no discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

**Resolution 2020-11 – Declaring 303 S. 8th Avenue (fka 215 W. Bay Street) as surplus**

G. Smith motioned to approve Resolution 2020-11, seconded by R. Smith.

With no discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

**Resolution 2020-12 – FDOT Maintenance Agreement for Brick Pavers**

Minshew addressed the Commission and explained the agreement.

Albritton motioned to approve the FDOT maintenance agreement for brick pavers, seconded by Cobb.

With no discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

**Resolution 2020-13 - Setting the Tentative Millage Rate for the 2020/2021 Fiscal Year**

Braxton noted the tentative millage rate was 5.5532 the roll-back rate

Albritton motioned to approve Resolution 2020-13 using the roll-back rate of 5.5532, seconded by Cobb.

With no discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

**Surplus of Equipment**

Atchley explained the equipment being disposed of was a couple of lawnmowers and a backhoe the City of Bowling Green wanted to purchase. Atchley noted advertisement for the lawnmowers would be done in-house.

G. Smith motioned to deem certain pieces of equipment as surplus, seconded by Cobb.

With no discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

**Interlocal Agreement with Bowling Green – Purchase of Backhoe**

Atchley addressed the Commission and explained the interlocal agreement with Bowling Green and the purchase of the backhoe for $25,000.

Albritton motioned to approve the Interlocal Agreement with Bowling Green, seconded by Cobb.

With no discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

**Voting Delegate for FLC 2020 Annual Conference**

Atchley explained the nomination request from FLC for the voting delegate for the 2020 annual conference.

G. Smith motioned to approve Commissioner Neda Cobb as the voting delegate at the FLC 2020 annual conference, seconded by Albritton.

With no discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

**Crews Park Construction Easement**

Newman addressed the Commission and explained the Crews Park construction easement.

G. Smith motioned to approve the Crews Park construction easement, seconded by Cobb.

With no discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

**COMMENTS FROM CITY ATTORNEY, COMMISSIONERS, OTHER ELECTED OFFICALS AND CITIZENS**

Atchley addressed the Commission and asked if the Commission would consider going back to virtual meetings. Nadaskay stated he felt it was the right thing to do that this time.

Albritton motioned to go back to virtual meetings until further notice, seconded by Cobb.

With no discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

**Nadaskay then recessed the Commission Meeting and called to order the meeting of the CRA Board of Directors**

**Approval of CRA Minutes from the May 4, 2020 Workshop and May 11, 2020 Meeting**

Cobb motioned to approve all minutes as presented, seconded by Albritton.

With no discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

**Acceptance of Surplus Property – 303 S. 8th Avenue**

G. Smith motioned to accept the surplus property located at 303 S. 8th Avenue, seconded by Albritton.

With no discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

**Crews Park Construction Easement**

R. Smith motioned to approve the Crews Park construction easement, seconded by Cobb.

With no discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

**Crews Riverside Park Improvements RFP 20-03 Bid Approval**

Newman addressed the Board and explained the bid approval and stated this was for phase 4.

G. Smith motioned to approve RFP 20-03 bid approval, seconded by Albritton.

With no discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

**Project updates and Extension Requests**

Utilitech – Kirk Thompson

Thompson gave a project update and asked for an extension until the end of August 2020.

Cobb Project – Chris Barton

Barton gave a project update and explained the delay was due to procurement matters. Barton asked for an extension until the middle of August 2020.

Palmetto 8 – Dr. Curci

Dr. Curci explained the delay in the project was due to Covid-19 and finances. Dr. Curci asked for at least five additional months.

R. Smith asked Newman if a CO from the County was required before a grant could be closed out. Newman replied yes.

R. Smith motioned to approve extensions on all three projects until September 30, 2020 and revisit as needed, seconded by Albritton.

With no discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

Atchley asked the Board consider going back to virtual meetings.

Albritton motioned to go back to virtual meetings until further notice, seconded by Cobb.

With no discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

**With no further business to discuss, Nadaskay adjourned the meeting of the CRA Board of Directors and reconvened the Commission Meeting**

**Approval of the CRA Board’s Actions**

Albritton motioned to approve the actions of the CRA Board, seconded Cobb.

With no other discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

**REMINDERS:**

August 3, 2020 @ 5:00PM – City Commission Workshop

August 10, 2020 @ 6:00PM - City Commission Meeting

**With no further business to discuss, Nadaskay adjourned the Commission Workshop at 7:10 p.m.**

Mayor Richard K. Nadaskay Jr. City Clerk Holly Smith