

Community Redevelopment Agency Residential Grant Program

Introduction

The purpose of the Community Redevelopment Agency Residential Grant Program is to encourage rehabilitation, preservation, and maintenance of residential structures within the Community Redevelopment District. The program is meant to enhance the residential structures without compromising the historic character of the neighborhoods.

Program Guidelines

1. Funds shall be allocated on a first come first served basis. Only one grant shall be awarded per residence.
2. Grant funds require a matching dollar for dollar expenditure by the owner.
3. Only one Grant application per residential structure.
4. Where practical, all building facades shall be restored to their original period design. If it is deemed not practical by the CRA Board, or found to not contribute or enhance the aesthetic appeal of the building or surrounding buildings then a similar or new architectural design shall be considered. (Buildings within the HC1 area are subject to following the design guidelines set forth in the City of Wauchula Code of Ordinances and review and approval by the appointed reviewing board.
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7. No work for which a grant is sought should begin until authorized by the CRA.
8. All work to be completed requires an estimate from a licensed professional to verify that costs are within reasonable parameters.
9. The grantee is responsible for obtaining any permits required to do the project.
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11. Applicant shall have 6 months from the date of the written notice to complete the work. After 6 months, the grant will be closed out unless an extension has been granted by the CRA Board.
12. Applicant agrees to maintain the completed project in its approved design for a minimum of 5 years from the date of completion
13. All projects are subject to review and property inspection by CRA staff or CRA Board designee to determine eligibility.
14. Upon grant approval, applicant will be required to place a CRA Grant sign, furnished by the CRA Office, viewable by the public, for the duration of the project. Failure to return the sign at the completion of the project will generate a \$20 charge to be deducted from the reimbursement.
15. Applications must be submitted by the 1st Monday of the month to be placed on that month's CRA Agenda.

Eligibility Requirements

1. The applicant must be the property owner. The house must be owner occupied by the grant recipient for five years following grant approval.
2. The residence must be within the CRA boundaries.
3. Property taxes, both City and County, must be current.
4. The building must be structurally sound.

Community Redevelopment Agency

Residential Grant Program

Grant Opportunities

Matching Façade Grant – 50% reimburse of project with a maximum of \$2,500

- Exterior enhancements, improvements and renovations

Consulting Services Grant – 50% reimbursement of project with a maximum of \$1,000

- Professional consulting services provided by General Contractors, Structural Engineers, Architects, and Design Consultants
 - Consultant must be licensed in the State of Florida

Matching Revitalization Grant – 50% reimbursement of project with a maximum of \$5,000

- Exterior and/or Interior improvements necessary to bring the residential structure up to code
 - **NOT** for general maintenance.

Paint Voucher Grant – 100% reimbursement of project up to \$2,000

- Buckets, brushes and other paint supplies are not eligible for reimbursement
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Date Rec'd _____
CRA Board Review _____
Grant Award _____

Applicant Name: _____

Mailing Address: _____

Property Address: _____

Applicants Phone Number: _____ Email: _____

Estimated Start Date: _____ Estimated Completion Date: _____

Check All That Apply:

- Matching Façade Grant
- Consulting Services Grant
- Matching Revitalization Grant
- Paint Voucher Grant

Total Cost of Project: _____
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To Be Filled Out By Staff
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- **NOT** for general maintenance.

Paint Voucher Grant – 100% reimbursement of project up to \$2,000

- Buckets, brushes and other paint supplies are not eligible for reimbursement
- Work completed by the property owner will require a written estimate for cost of paint, type of paint to be used and color.

Application Process

1. Applicants must submit a completed application and all supporting documents including cost estimates from a licensed professional qualified to complete the work and any Building Department inspection reports.
2. For any exterior renovations a sketch or drawing of proposed work must be submitted along with the application.
3. CRA Staff reviews the application for compliance and presents to the CRA Board for approval.
4. Upon CRA Board approval, a letter of commitment is provided to the applicant.
 - Grants are not automatic and are subject to their compliance with goals set forth in the CRA Master Redevelopment as well as funding availability.
5. Funds are dispersed on a reimbursement basis after all work has been completed and receipts have been turned in to the CRA office.

Community Redevelopment Agency Residential Grant Program APPLICATION

Date Rec'd _____
CRA Board Review _____
Grant Award _____

Applicant Name: _____

Mailing Address: _____

Property Address: _____

Applicants Phone Number: _____ Email: _____

Estimated Start Date: _____ Estimated Completion Date: _____

Check All That Apply:

- Matching Façade Grant
- Consulting Services Grant
- Matching Revitalization Grant
- Paint Voucher Grant

Total Cost of Project: _____
 Total Cost of Project: _____
 Total Cost of Project: _____
 Total Cost of Project: _____
TOTAL PROJECT: _____

To Be Filled Out By Staff

Grant Request: _____
 Grant Request: _____
 Grant Request: _____
 Grant Request: _____
TOTAL REQUEST: _____

Please Attach the Following:

- Complete description of project (include samples of paint chips, materials used, etc.)
- Professional estimates for ALL work to be completed under the grant request (must be St of FL licensed)
- Project renderings of proposed improvements, enhancements, additions, etc. when required.

I hereby submit the following grant application for consideration by the City of Wauchula CRA Board. I understand that the request must be approved by the Board and that funding is not guaranteed until such time. I also understand that no grant monies shall be paid out until the project is completed and paid invoices/receipts are provided. The project must be completed within 6 months of the grant approval. Should any changes be made to the project without prior approval by the CRA Board I understand that the grant will be void. I agree to maintain the completed project in its approved design for a minimum of 5 years from the date of completion.

 Print Name of Applicant

 Applicant Signature

 Date

